



# Music for All Summer Symposium, presented by Yamaha

## STUDENT CHECK IN/CHECK-OUT INFORMATION

June 26-July 1, 2017 • Leadership Weekend Experience: June 24-25 • Ball State University, Muncie, IN



### Arrival to Ball State University Campus

Arriving:	When & Where do I get my room keys?	When & Where do I register?	What dorms do we stay in?	What can I do when I arrive early?	What if I arrive after check-in closes due to travel delays?	What if I am driving to campus?
<b>Friday, 6/23</b> Early Arrival to Leadership Weekend Experience	7 a.m. - 11 p.m. Keys can be picked up at the dorm you will be staying in: DeHority Complex Park Hall Klipple Hall Baker Hall Studebaker Hall West	Saturday, June 24 8 a.m. - 1 p.m.  It is recommended to check into your dorm BEFORE registering	DeHority Complex Park Hall Klipple Hall Baker Hall Studebaker Hall West	Friday 6/23: An activity sponsored by Music for All will take place at 6 p.m. in the Student Union. All students are REQUIRED to attend the activity unless directly supervised by a parent/guardian or teacher/chaperone. More information can be found on the Early Arrival/Late Departure Information document.	Any student arriving after the front desk of the dormitory has closed (11 p.m.) should call the Music for All Hotline at 877-643-6043. All dormitory doors will be locked after 11 p.m.	You will be given a complimentary parking pass when you receive your room key and meal card. Parking will be valid for ONLY the lots designated on the parking pass.  REMINDER: ALL STUDENTS who drive to campus MUST turn in their car keys to their SWAG (camp counselor) at registration.
<b>Saturday, 6/24</b> Arrival to Leadership Weekend Experience				Sunday, 6/25: An activity sponsored by Music for All will take place at 6 p.m. in the Student Union. All students are REQUIRED to attend the activity unless directly supervised by a parent/guardian or teacher/chaperone. More information can be found on the Early Arrival/Late Departure Information document.		
<b>Sunday, 6/25</b> Early Arrival to Symposium	7 a.m. - 11 p.m. Keys can be picked up at the dorm you will be staying in: DeHority Complex Park Hall Klipple Hall Baker Hall Studebaker Hall West	Monday, June 26 8 a.m. - 1 p.m.  It is recommended to check into your dorm BEFORE registering	DeHority Complex Park Hall Klipple Hall Baker Hall Studebaker Hall West	Sunday, 6/25: An activity sponsored by Music for All will take place at 6 p.m. in the Student Union. All students are REQUIRED to attend the activity unless directly supervised by a parent/guardian or teacher/chaperone. More information can be found on the Early Arrival/Late Departure Information document.	Any student arriving after the front desk of the dormitory has closed (11 p.m.) should call the Music for All Hotline at 877-643-6043. All dormitory doors will be locked after 11 p.m.	You will be given a complimentary parking pass when you receive your room key and meal card. Parking will be valid for ONLY the lots designated on the parking pass.  REMINDER: ALL STUDENTS who drive to campus MUST turn in their car keys to their SWAG (camp counselor) at registration.
<b>Monday, 6/26</b> Arrival to Symposium				Sunday, 6/25: An activity sponsored by Music for All will take place at 6 p.m. in the Student Union. All students are REQUIRED to attend the activity unless directly supervised by a parent/guardian or teacher/chaperone. More information can be found on the Early Arrival/Late Departure Information document.		

### Departure from Ball State University Campus

Departing:	When & Where do I check-out?	What do I do with my room key?	What if I do not turn in my room key?	If I'm departing late on Sunday, what can I do on Saturday evening?	Can I check out early?	I reserved a shuttle, how do I know what time my shuttle leaves?
<b>Sunday, 6/25</b> Early Departure from Leadership Weekend	<b>Please see a member of the SWAG Team for time &amp; instructions</b> You may check-out with the front desk of the dorm you are staying in.	A member of the SWAG Team will provide you with specific instructions regarding your check out procedure.	A \$60 fee will be imposed for each key that is not turned in upon departure.	If I'm departing late on Sunday, what can I do on Saturday evening?	If travel arrangements dictate a departure earlier than this time, Music for All must have a parent-signed early departure release form on file for each student. Contact Music for All at <a href="mailto:symposium@musicforall.org">symposium@musicforall.org</a> to make arrangements in advance.	A member of the SWAG Team will provide you with specific instructions regarding your check-out and shuttle procedures during camp.
<b>Monday, 6/26</b> Attending Leadership Weekend Only						
<b>Saturday, 7/1</b> Departure from Symposium	3 p.m. - 5 p.m. You may check-out with the front desk of the dorm you are staying in.	Room keys are to be turned in during check out in your dorm's lobby.	A \$60 fee will be imposed for each key that is not turned in upon departure	An activity sponsored by Music for All will take place at 6 p.m. in the Student Union. All students are REQUIRED to attend the activity unless directly supervised by a parent/guardian or teacher/chaperone. More information can be found on the Early Arrival/Late Departure Information document.	<b>Symposium ends at 3 p.m. on Saturday, July 1.</b> If travel arrangements dictate a departure earlier than this time, Music for All must have a parent-signed early departure release form on file for each student. Contact Music for All at <a href="mailto:symposium@musicforall.org">symposium@musicforall.org</a> to make arrangements in advance.	A member of the SWAG Team will provide you with specific instructions regarding your check-out and shuttle procedures during camp.
<b>Sunday, 7/2</b> Late Departure from Symposium						