



# Music for All Summer Symposium, presented by Yamaha **DIRECTORS – GENERAL CAMP INFORMATION**

June 25-30, 2018 • Leadership Weekend Experience: June 23-24 • Ball State University, Muncie, IN



National Presenting Sponsor

## CONTACT INFORMATION

### MUSIC FOR ALL HEADQUARTERS

Located in the Atrium of the Art and Journalism Building

Hours: 8:00 a.m. – 10:00 p.m. daily starting Friday, June 22 - Saturday, June 30

**24-Hour Event Hotline: 877-643-6043** (starting Friday, June 22 through Sunday, July 1)

**For Emergencies on Campus:** Call our **24-Hour Event Hotline** or the **BSU Police Department: 765-285-1111**, depending on the severity. The BSU Police Department has much faster response rates on-campus than the Muncie Police Department.

**\*\* MUNCIE IS IN THE EASTERN DAYLIGHT TIME ZONE\*\***

Campers are able to receive mail while at camp. A member of Music for All camp staff will deliver all mail directly to the camper's room within the Residence Hall. **IMPORTANT NOTE:** The University receives several large shipments of mail per day, so a letter or package may not be received by until the day after it arrives on campus. We advise you to have mail sent EARLY so that it will get to you while you are still on campus. **ALL MAIL MUST ARRIVE ON CAMPUS BY WEDNESDAY, JUNE 27 TO ENSURE TIMELY DELIVERY TO PARTICIPANTS.**

**Note:** our mailing address will be changing for the 2018 Summer Symposium, and the new address has not yet been confirmed by Ball State. The address will be included in the final Symposium information released in early June.

Please notify Music for All of any instruments or additional equipment you will be shipping to the Summer Symposium as soon as possible. Time your shipping so that your items arrive after Tuesday, June 19, but before Friday, June 22. All items arriving to campus on Friday, June 22 will be delivered to campers on Monday, June 25. Remember, **ALL MAIL MUST GO THROUGH CAMPUS PROCESSING**, so please allow for an additional day or so for the shipment to reach its destination.

**BALL STATE UNIVERSITY CAMPUS MAP APP FOR IPHONE AND ANDROID PHONES - DOWNLOAD IT FOR FREE!**

**iPhone:** <http://tinyurl.com/lp22avr>

**Android:** <http://tinyurl.com/lhn8944>

## REGISTRATION & OPENING SESSIONS

### ON-SITE REGISTRATION AND NOTEBOOK PICK-UP (SATURDAY AND MONDAY):

Upon arriving, all campers should first report to their assigned dorm to pick up your room key and to check into your room. After settling into your room, please report to the **Symposium Registration Room in the Field Sports Building at the Student Recreation Center** to officially check-in and pick up a credential, wristband, meal card, and notebook. The Symposium Registration Room will be open at the following times:

#### Leadership Weekend Experience

Saturday, June 23: 8:00 a.m. – 12:30 p.m.

Opening Session begins promptly at 1:00 p.m. on

Saturday, June 23, in Pruis Hall

#### Full Week Symposium

Monday, June 25: 8:00 a.m. – 12:30 p.m.

Opening Session begins promptly at 1:00 p.m. on

Monday, June 25, in Emens Auditorium

For campers that have added an additional night of housing for an early arrival, please consult information in the Housing Section on the following page.

Checking in will take approximately 30 minutes per camper. We encourage you to arrive early to ensure you complete your check-in and placement hearings/auditions prior to the Opening Session (placement hearings only apply to certain tracks; consult the Track and Audition document for more information). Please note that lunch is on your own on Saturday (unless you add additional housing Friday night) and Monday (unless you add additional housing on Sunday OR attend Leadership Weekend).

**Campers who are attending both the Leadership Weekend Experience and the weeklong Symposium only need to check in on Saturday.**

### IDENTIFICATION PROCEDURE

Music for All will provide each camper with an identification name badge. Please be prepared to show such identification upon request. Campers are required to carry their keys, nametags, and meal cards at all times.

## HOUSING INFORMATION AND DORM CHECK-IN/OUT

### HOUSING ASSIGNMENTS

In early June, all participants will receive an email with housing confirmation including residence hall location, arrival and departure dates, and roommate assignment (if applicable). Please consult the Campus Map and Driving Directions for hall locations. Remember that roommate requests will only be honored if both parties request each other and have the same arrival and departure dates. If you have not already, you may request a roommate using the following online form: <https://www.tfaforms.com/4640794>. Please note a \$20 change fee will be assessed for requests made after May 20.

### ADDITIONAL ROOM AND BOARD FOR EARLY ARRIVALS/LATE DEPARTURES

If travel plans dictate an early arrival or late departure, additional room and board is available at an additional fee per person, per night. Additional room and board is available on Friday night, June 22 before Leadership Weekend; Sunday night, June 24, before the camp week; or Saturday night, June 30, at the end of camp week. If you need additional room and board and you haven't indicated this already, you may do so by making a change to your reservation online at <https://www.tfaforms.com/4640794>. Please note a \$20 change fee will be assessed for changes made after May 20.

### Additional Room and Board Fees are as follows and must match your request for the full week camp:

**For Friday, June 22 or Sunday, June 24:** Double Dorm Room: \$56; Single Dorm Room: \$64; Double Hotel Room: \$88; Single Hotel Room: \$148 (all prices are per person). **For Saturday, June 30:** Double Dorm Room: \$40; Single Dorm Room: \$48; Double Hotel Room: \$72; Single Hotel Room: \$132 (all prices are per person)

**Note about meals for directors that schedule early arrivals:** Upon check-in at your dorm on Friday or Sunday night, you will receive a meal card that grants you dining hall access early. Dining hall hours will be listed on schedules and the campus map.

### SPONSORED ACTIVITY FOR STUDENTS WITH EARLY ARRIVALS/LATE DEPARTURES

Students who arrange for an early arrival on Friday, June 22 or Sunday, June 24 and/or a late departure on Saturday, June 30 will be required to attend a sponsored activity. The early arrival activity will take place both on Friday and Sunday evenings at 6:00 p.m. at Cardinal Lanes Bowling Alley in the Student Center. The late departure activity will take place on Saturday evening at 6:00 p.m. in Room 175 of the Arts & Journalism Building. Dinner will be provided for students at all three activities.

**All students must check in with Music for All staff members at the sponsored activity at 6:00 p.m.** Exceptions will be made for students being supervised by parents, guardians, or band directors – in these instances, we ask that these supervisors check in with Music for All staff at the sponsored activity or call headquarters at 877.643.6043. At 6:30 p.m., Music for All staff will call any students who have checked into their dorm, but have not checked into the activity. Students who arrive on campus after 6:00 p.m. are expected to report to the activity as soon as possible after checking into their dorm. The activity will end at 10:00 p.m. and all students will walk back as a group to their dorms before their floor meeting at 10:30 p.m. with their SWAGs.

### AIRPORT SHUTTLE INFORMATION

For campers who are flying to the Summer Symposium, Music for All is offering a shuttle service to and from the Indianapolis International Airport at the beginning and conclusion of camp. Shuttles are \$30/participant for a one-way ride, or \$60 round trip. For more information, please refer to the Airport Shuttles document. To arrange a shuttle reservation, please fill out the Shuttle Form at <http://camp.musicforall.org/shuttle/>

### FINAL PERFORMANCES AND CHECK OUT

If you are traveling with students, please note: every student will participate in a Final Performance between 8:30 a.m. and 3:00 p.m. on Saturday, June 30. We invite and encourage parents and families to attend the final performances. All students are required to remain on campus until 3:00 p.m. until all performances are complete.

### CHECKOUT PROCEDURE

Residence Hall checkout is available on Saturday, June 30, from 8:00 to 6:00 p.m. If you are traveling with students, please note that they will not be dismissed until 3:00 p.m. upon the conclusion of their final performances. Participants should leave all linens in rooms and all doors unlocked. ANY MISSING OR DAMAGED UNIVERSITY PROPERTY WILL BE CHARGED TO THE PARTICIPANT. Please carry any trash from your room to the various trash receptacles located on each floor of the Residence Hall. Participants staying overnight until Sunday, July 1 must check out by 9:00 a.m. that morning. Campers participating only in the Leadership Weekend Experience can check out at 8:00 a.m., Monday, June 25. If the dormitory's front desk is not open when you need to checkout, a key drop box will be available.

## WHAT TO BRING TO CAMP

### ALL DIRECTORS' ACADEMY CAMPERS NEED TO BRING THE FOLLOWING ITEMS:

- Comfortable shoes for walking around campus
- Light jacket/sweatshirt for cool weather
- Backpack
- Rain gear for inclement weather
- Personal toiletries
- Sunscreen, sun glasses, hat, water bottle
- Laptop, software, drill, and music arrangements
- Alarm clock
- Pens/pencils and notebook/binder
- Towels, washcloths, blanket (sheets, pillow, and pillowcases provided by BSU Housing)
- Instruments and accessories to participate in the Director's Jazz or Concert Band ensembles

Color Guard Instructor and Percussion Specialist Academy participants – please refer to page 3 for additional items needed. June weather in Indiana is often unpredictable. Historical averages for this area range from **60°F-90°F** and often include high humidity. Please keep that in mind when packing for camp.

All Ball State University Residence Halls will have air conditioning for the duration of camp. The rooms tend to be a bit cool at night, so plan accordingly. Also, please make sure all of your belongings are clearly marked with your name, address, and school.

## INTERNET ACCESS

### Wireless Access for the Music for All Summer Symposium

Ball State offers a wireless network across campus for its guests. The wireless network name is **bsuguest**. There is no login or password needed for this network. As this is a guest network, note that connection speed and strength may vary between buildings around campus.

## COLLEGE CREDIT

Music for All and VanderCook College of Music are partnering together to offer an outstanding opportunity for teachers to receive up to two college credits at an additional cost by attending Summer Symposium. More information will be posted as available at <http://camp.musicforall.org/graduate-credit/>

## ONE-ON-ONE DIRECTORS' LOUNGE

Music for All will be offering directors a "one-on-one" opportunity with some of the leading educators and adjudicators in the nation. Three educational areas are offered: the Design Lounge, where you can work with a designer on show design; the Master Teacher Lounge, where you can get help with instructional techniques and program development; and the Technology Lounge, where you can get help with technology for instruction.

**What should I bring?** Please bring your laptop computer, your drill and music arrangements.

**What actually occurs in the lounge?** The Director's lounge is a quiet place where one can work on a show, brainstorm with others, and work one-on-one with leaders in the marching and music education industry. Lounge hours will be open for morning and afternoon sessions.

## COLOR GUARD INSTRUCTOR ACADEMY

### PLEASE BRING

- Your flag, rifle, and/or sabre with your name, address and school marked on the equipment
- One roll of electrical tape and one roll of strapping tape (for rifles) in case there are equipment repairs needed
- It is recommended that flag instructors have a weighted flag pole with a height of 6 feet. (You will be tossing the flag, so weights are important. Using a 1" diameter carriage bolt in the top of your pole is a great start. We will work on proper weighting during the week.)
- A solid colored silk (flag) with the following dimensions: 35" x 50" – minimum; 35" x 60" – maximum
- Comfortable clothes (shorts & t-shirts), sunglasses/hat, water bottle, sunscreen (you will be outside for the majority of your day)
- Athletic shoes with proper arch support for all practices. You may use dance shoes for dance sessions, but they are not required.

- Any information you might have about your upcoming fall production (CDs/mp3s, scores, flag and costume designs, drill charts, visual ideas). You will have time to sit with our faculty one-on-one to discuss and share ideas about your show.
- You may want to consider bringing a video recording device of some sort. These can be used to record choreography, warm ups, exercises, or other important visual ideas you'd like to bring back from the week.

## PERCUSSION SPECIALIST ACADEMY

### PLEASE BRING

- Laptop, music notation software and sampling software you currently use.
- Scores, show ideas, and any pageantry or composition project you are currently working on.
- Drumsticks, keyboard/timpani mallets, concert percussion equipment (triangle, woodblock, tambourine) and practice pad.

## DIRECTORS CONCERT BAND AND JAZZ BAND

Director and collegiate campers have the opportunity to participate in either a Directors Concert Band or a Directors Jazz Band during Summer Symposium. While neither ensemble will have an official performance, it is a fun way for directors to play in an ensemble during the week. We recommend bringing your personal instruments, though we will have a select number available to borrow if necessary. If you plan on participating in either ensemble, please fill out the online form at the following link <http://camp.musicforall.org/directors-band/>.

## SYMPOSIUM RULES

### GENERAL CAMP RULES

- Visitors and/or guests not associated with the Symposium are not permitted in the dormitories.
- Use of drugs is strictly prohibited. Due to University policies, alcohol will NOT be permitted on campus, except at pre-approved socials. Alcohol is NEVER permitted in dormitories. If caught with alcohol, you will immediately be evicted from campus.
- You must observe the tobacco-free camp policy taken by Music for All. Please help us enforce this by refraining from the use of tobacco products around the student participants. Smoking in classrooms and food service facilities is not permitted.
- Students are required to stay on campus during their entire stay. Even though you may have brought your students to BSU, once they arrive, they are under the supervision of Music for All. We appreciate your understanding in this matter.
- Please enforce the rules and timelines regarding your students' room assignments, curfew and lights out.
- Campers assume responsibility and will be billed for any room damages that occur during their stay. Campers will also be responsible for damages to other areas of any building or grounds directly caused by them.

### UNIVERSITY HOUSING RULES

- No open flames.
- Do not prop open doors.
- Lofted furniture should remain lofted and should not block access to any windows.
- Furniture should not be dismantled or removed from its designated space.
- Campers are responsible for disposal of their trash. Trash and recycling rooms are located on every floor.
- Markings or postings on exterior surfaces of residence halls and complexes also are prohibited; this includes but is not limited to writing messages on sidewalks using chalk or tape.
- A board is provided on each room door. Campers may ONLY post items on the board provided. Campers are prohibited from affixing postings to any area outside of the board or any other boards to the door.
- Campers may be held responsible for any damage that results from a violation of any policy.

### THE FOLLOWING ITEMS ARE PROHIBITED AND WILL BE CONFISCATED BY Music for All/BSU POLICE DEPARTMENT:

- |                |                             |                 |
|----------------|-----------------------------|-----------------|
| • Rollerblades | • Bicycles                  | • Tobacco       |
| • Skateboards  | • Coffee Makers             | • Illegal Drugs |
| • Scooters     | • Weapons (non-performance) | • Alcohol       |

### SWAG TEAM – STUDENT SUPERVISION

If your students are attending Summer Symposium, the SWAG Team will serve as their primary source of supervision, act as counselors in the dorms, and will attend all classes and concerts with their assigned groups of students. SWAG Team members are selected through a rigorous application process and background check, and many are young professionals who volunteer their time and talents. Most are alumni of Summer Symposium who want to give back by helping to create the same experience for young people that had such a positive impact on their own lives.

### **DO I HAVE TO ATTEND THE EVENING CONCERTS AND SOCIALS?**

While not required, we strongly encourage attendance at the evening concerts and socials. These events serve as an excellent opportunity to interact and exchange ideas with clinicians and other directors in the music education industry.

## **PARENT/BOOSTER INSTITUTE**

Don't forget to tell your band program's parents and boosters about the Parent/Booster Institute offered at Summer Symposium! This two day program on Friday, June 29 and Saturday, June 30 focuses on providing the necessary tools to encourage parent/booster participation and to strengthen engagement in their child's programs and community's success. The price to attend the Parent/Booster Institute is \$119 per person and includes tuition, meals, and admission to the Thursday evening concert and Friday Drum Corps International show. Direct your parents and boosters to the following link for more information:

<http://camp.musicforall.org/parentbooster/>

## **FAMILY ACTIVITIES**

### **OPENING AND PARENT WELCOME SESSION - MONDAY, JUNE 25**

Family plays an important role in extending the benefits of a student's camp experiences into everyday life. Parents are invited to attend the Opening Session on Monday, June 25 at 1:00 p.m. at Emens Auditorium. A special Parent Welcome Session with Music for All's leadership expert, Fran Kick, will immediately follow at 2:00 p.m.

### **PARENT SESSION AND BREAKFAST – SATURDAY, JUNE 30**

Parents and guests are invited to attend a complimentary breakfast beginning at 6:30 a.m. on Saturday, June 30, followed by a special presentation at 8:15 a.m. about the students' experience at the Symposium and what to expect from students after camp. The breakfast will be located in the Atrium of the Arts & Journalism Building with the Parent Session to follow in Pruis Hall. While the breakfast and session are geared toward parents, all family members are welcome. Please fill out the Family Day online form by Monday, June 25 at <http://camp.musicforall.org/family-activities/>. Although the breakfast is complimentary, reservations are required.

### **FAMILY DAY PICNIC – SATURDAY, JUNE 30**

All Final Performances take place on Saturday, June 30, throughout the morning and afternoon. All registered campers receive a picnic lunch on Saturday and parents, friends, and family are encouraged to attend. The picnic is held from 11:30 a.m. - 1:30 p.m. at LaFollette Field, west of Worthen Arena (rain site to be in the Field Sports Building, just south of Worthen Arena). Order your picnic tickets on or before Monday, June 25 and SAVE! Advanced pricing: Adults- \$15 each, Child- \$4 each (5 years and under). Reservations are strongly suggested and may be made online at <http://camp.musicforall.org/family-activities/>. Tickets purchased after Monday, June 25, including on-site purchases, will be \$18 per adult and \$5 per child (5 years and under).

### **CONCERT PERFORMANCES – SATURDAY, JUNE 30**

Each of the student divisions' curricula is designed to be immersive, offering students hands-on experience with renowned teaching and performing professionals. Several of the student divisions feature clinics and master classes with guest artists during the camp week in addition to their final performance on Saturday, June 30.

## **SOUVENIR OPPORTUNITIES**

### **SOUVENIRS BY PEPWEAR**

Our souvenir display will be open during the week so that you may make your selections. You may want to buy your souvenirs early in the week to ensure your clothing size is not sold out.

### **PHOTOGRAPHY BY JOLESCH ENTERPRISES**

Our professional photographers will be on campus all week providing formal, informal group photos, and candid shots. Visit [www.bandgroupphotography.com](http://www.bandgroupphotography.com) for order information.

### **EDUCATIONAL RESOURCE CENTER**

An Educational Resource Center, sponsored by Muncie Music, the Official Music Store of the Music for All Summer Symposium, will also be available at the Summer Symposium. The Center will have books and printed materials available for sale that have been published by many of the clinicians with whom you will be studying. They will also have basic instrument essentials such as reeds, valve oil, and other supplies.